

## **PAC Executive Meeting Agenda / Meeting Minutes – March 8, 2023**

**Attendees:** Christine Dobbelsteyn, Anna-Luise Gomm, Catherine French, Nicole Hennessy, Keira Louis, Laurel Miles, Bouthena Mock, Krista Scaligine, David Schaub

### **Regrets:**

- 1. Call to order - 7:07pm**
- 2. Territory Recognition**
- 3. Introductions**
- 4. Agenda -** Motioned Krista Scaligine, Seconded Catherine French, Passed unanimously
- 5. Spring Carnival**
  - Community building and PAC fundraising event
  - Working spreadsheet outlining ideas and (maximized) cost estimates
  - Vancouver school board has passed a no inflatables rule, so bouncy castle may be removed
  - May have families pre-select their food orders to control costs / extras
  - Would like to have some activities at no cost to families in addition to some purchase items (e.g. dunk tank)
  - Application to the parks board to book the field
    - Suggest some items occur in the school e.g. face painting in the gym
  - Krista suggests 3 - 5pm with snacks instead of full meal to assist with scaling on the budget
  - Principal Rupert's concerned by the scale and timeline
    - Requests as much notice as possible for asks of the school
  - The PAC would like to support the event and appreciates the efforts of the parents coming together
  - Will need to investigate and sort out bathroom access (possibly external bathroom access and/or porta potties)
    - Miaka thought these could be cleaned over spring break
  - Laurel suggests that it would be good to run the event after 5pm to include working parents and Principal Rupert suggested earlier for teachers to participate after school
  - David concerned that PAC does not have enough parent volunteers to run the event
  - Laurel suggests there is potential to get some discounts from local companies
  - Laurel also has parent volunteers for each of the events
  - Krista suggests that we could ask other schools that have run carnival events to understand their budget and profits. This would be a great event to get started at False Creek and is mindful of starting the tradition to build up the attendance of the events.
    - Laurel: Lord Nelson - food portion. The entire event makes a \$20,000 profit, however the school is much larger and the event is well attended

- Games would be pay to play (Jelly Jars, auction, Tumbolla, cake walk, guess jelly beans) but also some event that can be attended without paying
- A carnival in North Van pre-reserves food and collect funds at the event
- Intending for the food to be purchased by families in full
- Catherine suggests that there be lots of marketing and reminders to help ensure families can plan ahead to be able to attend the event
- Is the purpose of tonight's meet to choose if the event will occur or approve budget
  - We will work towards presenting a motion for approval to make a decision to support the event with a budget amount, pending general meeting approval (April)
- David will send out a survey to all parents including the plan and food items to gauge the amount of interest
- Assuming the food mostly pays for itself (presell, etc.), the budget could be closer to \$2169 including
  - West Coast Exotics show
  - Dunk tank
  - On field games
  - Scavenger hunt
  - DJ
  - Games
- Food estimate is based on 75% attendance (with some sibling / extra siblings not current students) and ~3 purchases per family \$3112
- Catherine suggest exec approve a minimum amount for food and if numbers increase based on the survey or advance ordering, we could adjust the budget at the April meeting
- David suggest that tonight we can try to approve the base events amount tonight and follow up with the food costs
- David
  - do we have a volunteer with food safe BC? Laurel suggests that she can get food safe certified if someone doesn't already have it.
  - Food plan? Laurel suggests hot plates for making hotdogs (condiments) and order pizza, chips, and pop
  - Krista - what about the timing of pizza delivery? Laurel - we could have 2 delivery times.
- Thursday May 11 worked with the volunteers and the school
- David - there are a few events that will be louder, will they be staggered? Laurel - yes; perhaps we don't need Karaoke?
- Mount Pleasant had events like this in their gym and it seemed to work well
- There have already been volunteers offering to bake cakes for the cake walk
- Catherine - it would be great to get an update from the volunteer group at the April PAC meeting
- **Motion:** PAC supports the intent to do the Carnival and will put forward \$2500 for non-food items pending a more complete plan on events and food to be

determined at the next PAC meeting in April. Motioned Catherine Dobbelsteyn, seconded Christine Dobbelsteyn, Passed unanimously

**6. Meeting adjourned - 8:20pm**