

PAC Agenda / Meeting Minutes – June 19, 2023

Attendees: Kerry Alexander, Jill Bryan, Michelle Cranston, Andrea Daniels, Christine Dobbelsteyn, Catherine French, Bradley Gagne, Anna-Luise Gomm, Nicole Hennessy, Amber Mah, Ian Matheson, Catie Read, Sean Rupert, Krista Scaligine, David Schaub, Mary Sina, Yael Stav

Regrets: Conni Vogelfaenger

- 1. Call to order - 7:35pm**
- 2. Territory Recognition**
- 3. Introductions**
- 4. Agenda** - Motioned Bradley Gagne, Seconded Krista Scaligine, Passed unanimously
- 5. Minutes** - Motioned Christine Dobbelsteyn, Seconded Catherine French, Passed unanimously
- 6. Principal Report (Sean Rupert)**
 - Thank-you to the PAC executive and families for welcoming him
 - More events to come this year:
 - Grade 7 leaving ceremony
 - Rainbow day - rescheduled to Thursday June 21
 - June 29 morning drum awakening ceremony
 - Special shout out to all the volunteers that have helped out throughout the year
 - David - are there any staff leaving so we can arrange leaving gifts? Sean to provide more information when available.
- 7. Bylaw Vote ([link to proposed Bylaws](#))**
 - Reviewed changes to the Bylaws
 - **Motion:** To pass the new Bylaws, Motioned Bradley Gagne, Seconded Krista Scaligine, Passed unanimously
 - **Motion:** That current executive maintain their positions to the end of June, Motioned Christine Dobbelsteyn, Seconded Catherine French, Passed unanimously
- 8. PAC Elections**
 - Chair - Krista Scaligine
 - Vice-Chair - Kerry Alexander
 - Secretary - Nicole Hennessy
 - Treasurer - Catherine French
 - DPAC Representative - David Schaub
 - Directors-at-large - N/A
- 9. Committee Reports**

- Communication/Website (David)
 - It would be good to improve our communication methods (usually email through school)
- Yearbook (David)
 - If you missed the deadline, you can drop \$25 off at the office to get on the list for extra year books
 - They have gone to the printer and expect to be delivered the last week of school
 - It may be helpful to have multiple people coordinate the yearbook in future years
 - Krista - are there any teachers interested in participating in the yearbook?
 - David - they do some reviews and provide photos
- Inclusivity & Diversity (Kerry)
 - Rainbow day has been moved to Thursday June 21 due to weather
 - Dance party, parade, many activities from 11am on
 - Michelle - we had great support from the school this year - thank you Sean
- Budget (Catherine)
 - Due to Covid and less activities, we had some additional funds this year
 - We keep a contingency fund
 - ~\$23,000 ; ~\$10,000 moving forward to next year
 - Gaming grant
 - Spring it on had an amazing profit of ~\$7,800
 - PAC lunches ~\$4,500
 - Arts and Culture activities - clubs, Saleema Noon (including deposit for next year), and field trips
 - Sports - equipment, bike to school week
 - Literacy - books for library and classroom as well as supplies
 - ~\$11,500 for laptops for the school
 - Class activities - grade 7 camp, supplies, and field trips
 - Community building - PACnic and have the movie purchase
 - Administrative - teacher leaving gifts
 - Yael - neighbourhood association donation ~\$1000 to be identified by the end of 2023 (David - suggest entering in another colour and look for a community building event; Catherine can track different donation streams)
 - PACnic
 - Jolly jars and dessert potluck
 - Direct donations are a bit lower than usual
 - Kerry - what are the direct donations typically
 - Approx \$ 4000 - 8000 historically
 - To explore events for fundraising in the future
 - David - previous view point that direct donations allow parents to donate what they can/want; there are lots of different viewpoints

- Committee creation / leads (next year):
 - Inclusivity & Diversity - Michelle Cranston
 - Yearbook - David Schaub
 - Communications/Website - Krista Scaligine / Nicole Hennessy
 - Social - TBD
 - Arts - TBD
 - Sports - TBD
 - Environment - TBD
 - Graduation (and grade 7 camp) - TBD
 - Parent Volunteer Coordinator - TBD
 - Hot lunch, bike week volunteers, etc.

10. Old Business

- Computer purchase update
 - Sean - delivery information TBD, but expected by September

11. New Business

- **Motion:** For school admin to pay for yearbook from PAC school account (up to \$3800), Motioned Catherine French, Seconded Krista Scaligine, Passed unanimously
- Munchalunch
 - Lunches were canceled due to school trips, however it comes as a credit on their Munchalunch account. If they can't use up all their credit before the end of the year, it doesn't carry forward to next year and we don't currently have a method to reimburse parents
 - Do we offer a means to reimburse parents - reimburse or accept a donation.
 - We'll send out a notification and Catherine can facilitate through e-transfers (less admin costs)

12. Meeting adjourned - 9:07pm

