

PAC Agenda / Meeting Minutes – November 14, 2023

Attendees: Roxanne Brooks, Carly Carson, Catherine French, Nicole Hennessy, Jerry McCarthy, Bouthena Mock, Sean Rupert, Krista Scaligine, David Schaub

Regrets: Jenny Bowes, Michelle Cranston, Marie O'Mahony, Ian Matheson

- 1. Call to order - 7:03pm**
- 2. Land acknowledgement**
- 3. Introductions**
- 4. Agenda approval** - motioned Carly, seconded Bouthena, passed unanimously
- 5. Minutes approval** - motioned Bouthena, seconded Catherine, passed unanimously

- 6. Principal's Report (Sean Rupert)**
 - Both volleyball teams are in full swing
 - Student led Remembrance Day celebration was last week - art and decoration, MC, piano, and presentations
 - A lot of fun Halloween celebrations
 - Student led parent conferences ran mid-October
 - PAC parent coffee was last week - nice to see parents join
 - Many more activities coming up in November
 - Thank-you to all the parent volunteers

- 7. Committee reports**
 - Communication/Website (Krista Scaligine / Nicole Hennessy)
 - No new updates

 - Yearbook (David Schaub)
 - Feedback on the VSB release forms not adequate for yearbook participation has been provided
 - We are still looking for a volunteer to help David and learn the process for future years. Note: there are applications that don't require desktop publishing if you are interested in helping but not the desktop publishing
 - We will provide a space to allow parents to upload photos for the update

 - Inclusivity & Diversity (Michelle Cranston)
 - No new updates

 - Fundraising committee (Carly Carson)
 - 1st week Dec to start selling jolly jars
 - Please continue to donate assembled jolly jars or jars/fillings to be assembled

- We are considering a school dance (possibly February), however working out the logistics due to needing to leave the school by 7pm
 - It was suggested that the grades should be split up into 2 group
- Social (Ian Matheson and Marie O'Mahony)
 - No new updates
- Budget (Catherine French)
 - Estimated \$2000 surplus by end of December, so on track or may exceed budget
 - Roxanne has reached out regarding the FCSNA donation for the gymnastics program that all students are able to participate in
 - Fundraising coming up later in the school year: Purdy's chocolate sale, Yearbook, spring event
 - Direct donation campaign is still open through School Cash Online for anyone interested (consider tax receipts approaching the end of the year) - every dollar goes directly to our PAC programs
 - So far, we have contributed to the knitting club, gymnastics, cross country, library books, class activities
 - Carly - does the surplus get invested? Catherine - Yes, a VanCity TermDeposit
 - EQ bank is not a brick and mortar bank, which may be easier to setup and they offer competitive rates
- Grade 6/7 Fundraising (graduation and camp) (David Schaub)
 - Likely shift the pizza lunches to Wednesday to not conflict with grade 7 Friday lunches (likely bi-weekly)
- Open committee positions:
 - Arts & Culture
 - Please contact PAC if you are interested in volunteering
 - Environment
 - Please contact PAC if you are interested in volunteering

8. Old business

- Hot lunch
 - Please remember to send cutlery with your children
 - Orders/cancellations must be completed by Wed the week before
- PAC room
 - The room has started to be cleaned up and there are more items to review that we may not need to keep any longer

- This will allow some space for the room to be used for teacher meetings/purposes
 - Fridge and freezer are still in the room
 - There are a lot of books to be donated following the Christmas Bazaar
- Coffee Fridays
 - Thank you to Brad for organizing the parent coffee
 - Nov 17, Dec 1, and Dec 15 are the next dates
- Thank you to all our volunteers!

9. New business

- Holiday Bazaar (Krista)
 - Proposed Wed Dec 13 or Tues Dec 19
 - Volunteers to prep 3pm - 5pm the night before
 - We will be looking for volunteers to help out - sign up sheets will be sent out
 - We will need to order tables and hanging racks, and peg boards soon
- Movie night in the gym (Bouthena)
 - 2 movie showings:
 - Friday Dec 1: Home Alone at 4:30pm (doors open 4pm)
 - Friday Dec 15: Home Alone 2 at 4:30pm (doors open 4pm)
 - Movie ticket includes popcorn
 - Pizza sale additionally
 - Purchase tickets ahead of time, we are trying to limit purchases during the events
 - Children under 10 must be with an adult, please bring a water bottle and blanket to sit on
 - More information in the newsletter
 - Could we ask teachers to send out a reminder to their students?
 - Sean - will ask teachers to send out to parents in the coming weeks
 - We will ask Miaka to print out some posters
 - We will also ask Miaka to send out a reminder
 - We will need someone with food safe to validate the plan and be onsite at the event
 - We can access the custodial closet if cleaning supplies are needed
 - **Motion:** PAC to pay for Carly Carson to take the Food Safe training, motioned David, seconded Bouthena, passed unanimously
- Caroling night (David)

- Wednesday Dec 13th
- We will be looking for volunteers to help out
- Schedule next PAC meeting (via zoom)
 - Tuesday January 23 at 7pm

10. Meeting adjourned - 8:06pm motioned Catherine, seconded David, passed unanimously